



## **Cranbury Presbyterian Nursery School**

22 South Main Street

P.O. Box 602

Cranbury, New Jersey 08512

(609) 655-8663 Fax (609) 860-6352

Dear Parents of Students enrolled in our 3 and 4 year-old programs,

Our license through the Division of Youth and Family Services, State of New Jersey requires that all 3 and 4 year-old students are toilet trained. Following are our procedures for complying with the DYFS policy.

It is our hope that providing this information early to parents will allow those parents still working on toilet training sufficient time to complete the training prior to September.

### **CPNS TOILET TRAINING POLICY**

All 3 and 4 year-old students are to be toilet trained by the first day of school.

All 3 and 4 year-old students must wear regular underwear. Diapers and/or pull-ups will not be accepted. On the first day of school, all students are asked to provide a separate set of underwear (including socks) in case an accident occurs at school. These are to be placed in a ziplock bag with your child's name on the outside.

For your information, the bathrooms for all our classes are located in each classroom. Any child asking to go to the bathroom will be allowed to go immediately.

If you feel your child may not be totally toilet trained by the first day of school:

- He/she must still wear regular underwear.
- Please take your child to the bathroom each day prior to entering and when leaving the classroom.
- Let your teacher know that you are not certain your child is totally toilet trained so the teacher can specifically offer your child the opportunity to go to the bathroom several times throughout the day.

If your child has several toileting accidents while at school, we may ask you to:

- Remain in the building while your child is in class so you may attend to your child's needs, or
- Take your child home for a period of time to work with him/her on toilet training, and return to our program once the child is toilet trained.

If you have any questions regarding the above procedures, please feel free to contact me at (609) 655-8663.

Sincerely,

Janice Parker  
Director